



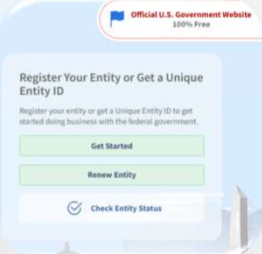
Where Government Contracting Starts



The Official U.S. Government System for:

- Contracting**
Research and engage in federal contracting
- Entity Information**
View entities doing federal business
- Federal Hierarchy**
Search the directory of federal organizations
- Federal Assistance**
Learn about grants and other federal assistance programs
- Entity Reporting**
Report about federal awards
- Wage Determinations**
Look up wages and benefit rates for federal awards

Search for Federal Acquisition Supply Chain Security Act orders



Official U.S. Government Website
100% Free

How to Register & Maintain Your SAM Profile

Tips for creating & maintaining an active SAM registration

Jody King, Associate Director
Alaska APEX Accelerator
August 10, 2026

Alaska (State-Wide): 907-786-7258
www.apexalaska.org / info@apexalaska.org

 Find us on Facebook

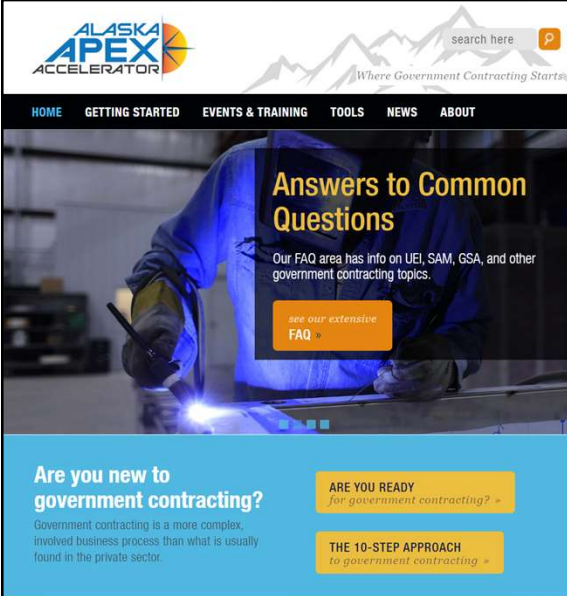


Where Government Contracting Starts

Webinar Housekeeping

- 
-  <https://apexalaska.org/events-services/on-demand-training/>
- 
- 
- 





Program Introduction

- Free assistance with all aspects of government contracting, from cradle to grave (start to finish) for federal, state and local purchasing activity
- Free one-on-one appointments
- Free workshops (Special events and extended training session may have registration fees)
- The Alaska APEX is one of 96+ other APEX Accelerators across the US, Puerto Rico, & Guam

<https://apexalaska.org/>
<https://www.napex.us/>
<https://www.apexaccelerators.us/#/>



UAA Business Enterprise Institute
UNIVERSITY of ALASKA ANCHORAGE

The Alaska APEX is a program of the UAA Business Enterprise Institute and is funded in part through a cooperative agreement with the Department of War (DoW), Office of Industrial Base Growth.



Discussion Topics

- ❖ Why SAM – what is it and why is it required?
- ❖ Gathering Necessary Registration Information
- ❖ Validation Documents
 - Legal name defined
 - Establishing the correct address
- ❖ Starting a new entity registration
 - Creating an account vs. entity registration
 - Login.gov
- ❖ Managing Incident tickets – Introducing FSD.gov
- ❖ Validation & Registration Hurdles
 - Changing the Entity Administration (EA)
- ❖ Completing, Renewing, or Updating Existing Profiles
 - How to make changes to validated information (name, dba, & address)
- ❖ Tips for Maintaining SAM Contract Compliance (keeping your account active)



Disclaimer :

Since I used my SAM profile for this webinar, the business name in the screenshots show as "King, Jody L".

Your SAM profile will have your legal business name.



Where Government Contracting Starts

Why is SAM Required?

❖ To receive federal contracts, grants, or other financial assistance:

- ✓ Active SAM profiles are required before an award can be executed or payment can be issued for approved invoices or grant draw-downs.



❖ To be identified by federal agencies:

- ✓ The registration provides the government with key information about the business, including its legal business name, address, ownership information, and representations and certifications.

❖ To obtain a Unique Entity ID (UEI) & Commercial and Government Entity (CAGE) Code:

- ✓ The UEI is the government-issued identifier used to identify entities doing business with the federal government. CAGE Codes are issued by DLA for DoW identification.

❖ To participate in federal procurement:

- ✓ Information in SAM helps contracting officers identify and evaluate potential contractors and supports the federal acquisition process.

❖ To maintain eligibility:

- ✓ Registration isn't a one-time process. Businesses must keep their SAM registration active and update their information as needed, with renewal required every 365 days.



Where Government Contracting Starts



Gathering Information

Getting your ducks (documents)
in a row...



Where Government Contracting Starts

Gathering Needed Information

❖ Information needed to renew your entity profile in SAM:

- ✓ SAM username/password (Login.gov access)
- ✓ Tax Identification Number (EIN or Social Security Number)
- ✓ Legal Structure and ownership hierarchy information
- ✓ Socio-economic data – *determined by majority ownership*
- ✓ EFT information: Bank Routing & Account numbers plus bank phone number
- ✓ NAICS Codes: <https://www.census.gov/naics/>
- ✓ PSC Codes: <https://support.outreachsystems.com/resources/tables/pscs/>
- ✓ Size Standard data:
 - ✓ Gross receipts averaged over the last five years
 - ✓ Average number of employees over a 24 month period



This information must be updated yearly (at a minimum) to determine size.



Where Government Contracting Starts

Gathering Needed Information

❖ Determining the legal name

- Sole proprietor or partnership → Individual's name
- Name on the business licensee → dba name

LICENSE DETAILS

License #: 2154300

Business Name: 3 Kings Janitorial

Status: Active

Issue Date: 04/12/2022

Expiration Date: 12/31/2026

Has Telemedicine: No

Mailing Address: PO BOX 8744
KETCHIKAN, AK 99901

Physical Address: 6652 Roosevelt Drive
Ketchikan, AK 99901

Owners

Owner Name	Entity #
Flordeliza Moreland	

LICENSE DETAILS

License #: 995877

Business Name: 6TH AVE PARKING, LLC

Status: Active

Issue Date: 10/18/2013

Expiration Date: 12/31/2026

Has Telemedicine: No

Mailing Address: PO BOX 202845
ANCHORAGE, AK 99520

Physical Address: 813 D Street, Suite 200
Anchorage, AK 99501

Owners

Owner Name	Entity #
6TH AVE PARKING, LLC	1001



Where Government Contracting Starts

Gathering Needed Information

❖ Correct physical address

- Must be the unique physical address for that business at that specific address
- No mailing centers, UPS Store, or mail receiving facility
- No registered agent address

Entity Mailing Address: 821 N ST STE 102 , ANCHORAGE, AK 99501

Entity Physical Address: 821 N ST STE 102 , ANCHORAGE, AK 99501

Registered Agent

Agent Name: Northwest Registered Agent Inc

Registered Physical Address: 821 N ST STE 102 , ANCHORAGE, AK 99501

Registered Mailing Address: 821 N ST STE 102 , ANCHORAGE, AK 99501

ZIP Code™ by Address

You entered:
3705 ARCTIC BLVD
ANCHORAGE AK

If more than one address matches the information provided, try narrowing your search by entering a street address and, if applicable, a unit number. **Edit and search again.**

3705 ARCTIC BLVD
ANCHORAGE AK 99503-5774

CARRIER ROUTE	COUNTY	DELIVERY POINT CODE
C052	ANCHORAGE	05
CHECK DIGIT	COMMERCIAL MAIL RECEIVING AGENCY	LACTM
6	Y	-

<https://tools.usps.com/zip-code-lookup.htm>



Where Government Contracting Starts

Gathering Needed Information

Validation Documents

- ❖ Document must have **matching legal name and physical address** – cannot have street address and PO Box address in same section
- ❖ Recommended documents:
 - Secretary of State Entity Listing or Business License Listing
 - Utility Bills – must show business name. Service area can contain physical address.
 - IRS EIN issuance letter

8/10/26, 3:15 AM

Division of Corporations, Business and Professional Licensing

Department of Commerce, Community, and Economic Development

Corporations, Business & Professional Licensing

State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Corporations / Entity Details

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	0th Ave Parking, LLC

Entity Type: Limited Liability Company

Entity #: 10016007

Status: Good Standing

AK Formed Date: 10/18/2013

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 12/2027

Entity Mailing Address: BOX 202845, ANCHORAGE, AK 99520

Entity Physical Address: 813 D STREET STE 200, ANCHORAGE, AK 99501

Registered Agent

Agent Name: Leonard Hyde

Registered Physical Address: 813 D ST STE 200, ANCHORAGE, AK 99501

Registered Mailing Address: BOX 202845, ANCHORAGE, AK 99520

Officials

☐ Show Former

AK Entity #	Name	Titles	Owncd
	Jonathan Rubini	Member	50.00
	Leonard Hyde	Member	50.00

<https://www.commerce.alaska.gov/dp/main/Search/EntityDetails/10016007?tab=Print-true>

1/2



Where Government Contracting Starts

Validate Your Entity

What documentation do I need to validate my entity?

Revised by Dana Singletary • 11d ago • 48856 Views • ★★★★★

What documentation should I use?

- Entity Validation Document Requirements. Check this one-pager first to learn what documents to provide.



Click on blurry image to access this document

https://www.fsd.gov/gsafsd_sp?id=kb_article_view&sysparm_article=KB0055230&sys_kb_id=4c37ff941b77811406b09796bc4bcbda&spa=1

- Can I Use this Document for Entity Validation? See whether a specific type of document is allowed. Also shows what not to attach.
- Examples of Acceptable and Unacceptable Documents



Where Government Contracting Starts

Validation Documents

Entity Validation Documentation Requirements

Instructions:

- For proof of name and/or address, choose document(s) from **List A**. At least one document must have both your full, correct legal business name and current, correct physical address.
- For proof of your entity start year and state, choose document(s) from **List B**.
- For proof of your national identifier (international entities only), choose a document(s) from **List C**.

List A - Name and/or Address	List B - Start Year and State of Incorporation	List C - National Identifier (international only)
Most Commonly Used Documents: - Articles of Incorporation/Organization/Formation (if stamped as filed with an authority) - Bank Statements* (redact information that isn't necessary for validation) - Certificate of Formation/Organization (if stamped as filed with an authority) - Department of Treasury IRS letter assigning your EIN - Secretary of State Certificate of Filing - Screenshot/PDF file of your business profile* in your state's online business registry or Secretary of State website (must be current registration and must include the registry URL) - Utility Bill* (water, gas, or electric only) Other Documents You Can Use: - Bylaws for your company (if stamped as filed with an authority) - Certificate of Good Standing* issued by your state to your business that contains date of incorporation, organization, or establishment - City Business Tax Certificate* - Department of Treasury IRS Tax Exemption Status Letter* "Doing-business-as" or DBA document (if stamped as filed with an authority) - Driver's License (for sole proprietors or individuals doing-business-as only; must be non-expired and have your exact name) - IRS Form 8822-B or Form 990 for address change (filed only) - IRS forms marked as received by the IRS or processed by a CPA or e-filing software (e.g., Form 1040 with schedule C for sole proprietors) - IRS Form 1099* if you are the recipient (not the filer) - License to Operate* (issued by city, state) - Limited Liability Company Articles/Articles of Amendment (if stamped as filed with an authority) - Partnership documentation (if stamped as filed with an authority) - Passport (may only be used by sole proprietors or individuals doing-business-as where the physical business address is on the passport; must be non-expired and have your exact name and address. Passports without addresses or with addresses that are different than your physical business address cannot be used) - Share Certificate - State Sales and Use Tax Permit* - Tax invoice* (federal, state, local, international) - Town charter, documentation from state governments for town's formation; Governor's declarations; formal resolution from town council establishing office.	Most Commonly Used Documents: - Articles of Incorporation/Organization/Formation (if stamped as filed with an authority) - Certificate of Formation/Organization (if stamped as filed with an authority) - Department of Treasury IRS letter assigning your EIN - Secretary of State Certificate of Filing - Screenshot/PDF file of your business profile* in your state's online business registry or Secretary of State website (must be current registration and must include the website URL) Other Documents You Can Use: - Bylaws for your company (if stamped as filed with an authority) - Certificate of Good Standing* issued by your state to your business that contains date of incorporation, organization, or establishment "Doing-business-as" or DBA document (if stamped as filed with an authority) - IRS forms marked as received by the IRS or processed by a CPA or e-filing software (e.g., Form 1040 with schedule C for sole proprietors, only if it contains your business start date) - Limited Liability Company Articles/Articles of Amendment (if stamped as filed with an authority) - Partnership documentation (if stamped as filed with an authority) - Town charter, documentation from state governments for town existence; Governor's declarations; formal resolution from town council establishing office, if it contains the date your entity began	- Screenshot/PDF file of your business profile* in your country's official online business registry (must be current registration and must include the registry URL). Do not submit screens from U.S. federal websites. - Government-issued proof of tax identification number, employer identification number, or other identifier issued by your government. - Government-issued tax receipt/return - Passport (for sole proprietors or individuals doing-business-as only; must be non-expired and have your exact name and address) All international documents must have a satisfactory English language translation attached.

Your documents must show your entity information **exactly** as you entered it in the Enter Entity Information screen on SAM.gov. Documents in List A and List B with an asterisk (*) **must** be 5 years old or less.

Revised December 2022



Where Government Contracting Starts

Gathering Needed Information

❖ **Ownership Hierarchy**

- Business name
 - ➔ Immediate Owner
 - ➔ Ultimate Owner

CAGE Code only (no UEI) if not directly pursuing federal awards.



<https://cage.dla.mil/>

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Ahtna Builders, LLC

Entity Type: Limited Liability Company

Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
10211994	Ahtna Diversified Holdings, LLC	Member	100.00

↓

Officials

☐ Show Former (None on file)

AK Entity #	Name	Titles	Owned
135960	Ahtna Netiye', LLC	Organizer, Member	100.00



Where Government Contracting Starts

Gathering Needed Information

❖ **Size Standard Data**

Annual Receipts ⓘ

Worldwide
Include revenue from all branches, affiliates, and parent companies in and outside the United States. (13 CFR 121.104)

Location (Optional)
Include revenue for your entity only. Do not include revenue from other branches, affiliates, or parent companies, if applicable. (13 CFR 121.104)

Number of Employees ⓘ

Worldwide
Include employees from all branches, affiliates, and parent companies in and outside the United States. (13 CFR 121.106)

Location (Optional)
Include people in your entity only. Do not include employees at other branches, affiliates, or parent companies, if applicable. (13 CFR 121.106)

Code of Federal Regulations

A point in time eCFR system

§ 121.101:

§ 121.104 How does SBA calculate annual receipts?

(a) **Receipts** means all revenue in whatever form received or accrued from whatever source ...

(c)(1) **Period of measurement** ... **been in business for 5 or more** completed fiscal years means the **total receipts of the concern over its most recently completed 5 fiscal years divided by 5**.

(2) **been in business for less than 5 complete fiscal years** means the **total receipts for the period the concern has been in business divided by the number of weeks in business, multiplied by 52**.

§ 121.106 How does SBA calculate number of employees?

(a) In determining a concern's number of employees, SBA counts all individuals employed on a full-time, part-time, or other basis. This includes employees obtained from a temporary employee agency, professional employee organization or leasing concern...

(b) **Where the size standard is number of employees**, the method for determining a concern's size includes the following principles:

- (1) **The average number of employees of the concern is used (including the employees of its domestic and foreign affiliates) based upon numbers of employees for each of the pay periods for the preceding completed 24 calendar months.**
- (2) Part-time and temporary employees are counted the same as full-time employees.
- (3) If a concern has not been in business for 24 months, the average number of employees is used for each of the pay periods during which it has been in business.

<https://www.ecfr.gov/current/title-13/chapter-I/part-121>

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Where Government Contracting Starts

Gathering Needed Information

❖ **Socio-Economic Data:** Based on majority ownership

☒ Veteran-Owned Business

☐ Service-Disabled Veteran-Owned Business

☒ Women-Owned Business

☐ Women-Owned Small Business
 ☐ Women-Owned Small Business (WOSB) Joint Venture eligible under the WOSB Program

☐ Economically Disadvantaged Women-Owned Small Business (EDWOSB) Joint Venture
 ☐ Community Development Corporation Owned Firm

☒ Minority-Owned Business

☐ Asian-Pacific American Owned
 ☐ Subcontinent Asian (Asian-Indian) American Owned
 ☐ Black American Owned
 ☐ Hispanic American Owned
 ☐ Native American Owned
 ☐ Individual or concern, other than one of the preceding

Please select a value for Minority-Owned Business.

Native American Entity Type (Optional)

Check all that apply.

☐ Alaskan Native Corporation Owned Firm
 ☐ American Indian Owned
 ☐ Indian Tribe (Federally Recognized)
 ☐ Native Hawaiian Organization Owned Firm
 ☐ Tribally Owned Firm

ALASKA
APEX
ACCELERATOR

Where Government Contracting Starts



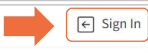
Getting Started

Creating a SAM Account login
via [Login.gov](https://login.gov)



Where Government Contracting Starts

Getting Started – New Account



[Home](#)
[Search](#)
[Data Bank](#)
[Data Services](#)
[Help](#)





The Official U.S. Government System for:

- Contract Opportunities**
- Contract Data**
(Reports ONLY from fpds.gov)
- Wage Determinations**
- Federal Hierarchy**
Departments and Subtiers
- Assistance Listings**
- Entity Information**
Entities, Disaster Response Registry, Exclusions, and Responsibility/Qualification (was fapiis.gov) **NEW**
- Entity Reporting**
SCR and Bio-Preferred Reporting

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

Get Started

Renew Entity

Check Entity Status

<https://sam.gov>



Where Government Contracting Starts

Terms Acceptance



[Home](#)
[Search](#)
[Data Bank](#)
[Data Services](#)
[Help](#)





The Official U.S. Government System for:

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Search the directory of organizations

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

Get Started

Renew Entity

Check Entity Status



SAM.GOV

You must agree to the SAM.gov [Terms of Use](#) to sign in. If you violate our Terms of Use, you may lose access to SAM.gov and we may take other legal action.

Using another person's email address and password to access SAM.gov is prohibited.

Cancel

Agree

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APEX
ACCELERATOR

Where Government Contracting Starts

Creating your Login - Login.gov

1. Sign In

Home Search Data Bank Data Services Help

SAM.GOV®

Official U.S. Government Website
100% Free

LOGIN.GOV SAM.GOV®

sam.gov is using Login.gov to allow you to sign in to your account safely and securely.

Sign in

2. Create an account

Create an account for new users

Enter your email address

Select your email language preference

You will receive emails from Login.gov in the language you choose.

☒ English (default)
 ☐ Español
 ☐ Français
 ☐ 中文 (简体)

☐ I read and accept the Login.gov Rules of Use

Submit

3. Confirm your email

Check your email

We sent an email to email@email.com with a link to confirm your email address. Follow the link to continue creating your account.

You can close this window if you're done.

Having trouble? Here's what you can do:

Resend the confirmation email

Use a different email address

4. Click on link in email

LOGIN.GOV

Confirm your email

Thanks for submitting your email address. Please click the link below or copy and paste the entire link into your browser. This link will expire in 24 hours.

Confirm email address

https://secure.login.gov/sign_up/emailconfirm?_request_id=3d1e5ea5-fbc4-48e4-9073-0914e6eada24&confirmation_token=vtgEiVWtuyUms-869

Please do not reply to this message. If you need help, visit www.login.gov/help

Creating new SAM profiles:

New Entity Administrators for existing SAM profiles must create a SAM account before submitting an EA letter on FSD.gov

- If you no longer have access to the email used for login.gov – you will have to delete the account

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Where Government Contracting Starts

Creating your Login - Login.gov

5. Create your password

LOGIN.GOV SAM.GOV®

You have confirmed your email address

Create a strong password

Your password must be 12 characters or longer. Don't use common phrases or repeated characters, like abc or 111.

Password

Confirm password

☐ Show password

Password strength: Great

Continue

Password safety tips

Cancel account creation

6. Select method

LOGIN.GOV SAM.GOV®

Authentication method setup

Add another layer of security by selecting a multi-factor authentication method. We recommend you select at least (2) two different options in case you lose one of your methods.

☐ Authentication application

☐ Text or voice message

☐ Backup codes

☐ Security key

☐ Government employee ID

Continue

Cancel account creation

7. Enter a phone number

LOGIN.GOV SAM.GOV®

Get your one-time code

We'll send you a one-time code each time you sign in.

Phone number

How you'll get your code

☒ Text message (SMS)
 ☐ Phone call

You can change this anytime. If you use a landline number, select "Phone call."

Send code

Message and data rates may apply. Do not use web-based (VOIP) phone services or premium rate (toll) phone numbers.

Mobile terms of service

Choose another authentication method

10

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Where Government Contracting Starts

Creating your Login – SAM.gov

10. Continue to SAM.gov






Continue to sam.gov

We'll share your information with **sam.gov** to connect your account.


 Email address
 email@email.com


 Add a second authentication method. You will have to delete your account and start over if you lose your only authentication method.

Agree and continue

Cancel

11. Complete Your Profile – Follow prompts to finish your profile



 Requests
  Notifications
  Workspace
  Sign Out

[Home](#)
[Search](#)
[Data Bank](#)
[Data Services](#)
[Help](#)

Complete Your Profile

Congratulations! You have created a login.gov account that can be used to sign in to SAM.gov. You must also agree to our terms for accessing SAM.gov and complete your SAM.gov profile.

Terms of Service

- The login.gov account I created is associated with my own personal email address or an email address controlled by my entity.
- I am agreeing to these terms on my own behalf and I am not representing someone else nor agreeing to the terms on their behalf.
- I will not access SAM.gov with someone else's login.gov account, including someone else in my entity.
- I will not share my login.gov account password with anyone else for any reason, including other people in my entity.
- If I fail to follow these terms of service, my SAM.gov account may be disabled and I may lose access to my information in SAM.gov.

☐ I agree to the SAM.gov User Access Terms and all Login.gov terms of service as a condition of accessing SAM.gov.

Next

Cancel

12. & 13.

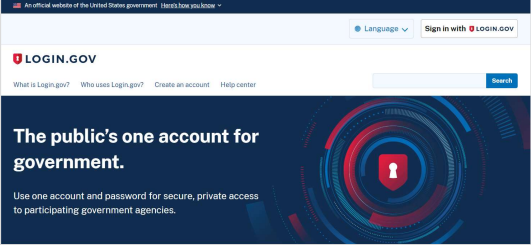
Next prompts:

- Enter name
- Select Roles: Recommend to click "Skip and Finish"



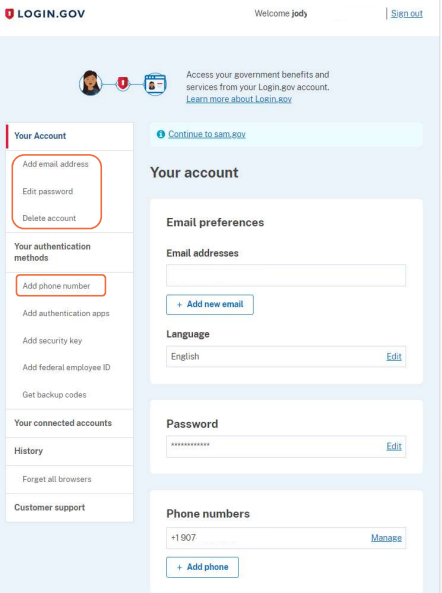
Where Government Contracting Starts

Updating Login.gov



Login.gov Tips:

- To update/add access information go to login.gov website directly – do not start from SAM.gov
- If you no longer have access to the email used for login.gov – you will have to delete the login.gov account
- If you no longer have access to the cell phone listed for receiving the code via text, you will have to delete the login.gov account.





Where Government Contracting Starts



NEW

SAM.gov

New Entity Registration

Where Government Contracting Starts

Adding New Entity Registration

Workspace

Jody King
jking@alaska.edu

Account Details
Roles
Email Settings

Saved Searches
Followed Records

Pending Requests

No available requests

Notifications

- Contract Opportunities was updated - Construction Management Support Services Feb 26, 2026
- Contract Opportunities was updated - Construction Management Support Services Feb 25, 2026

See All Notifications

Entity Information **Contracting** **Federal Assistance** **Entity Reporting** **Reference Services** **Request A Role**

Entity Information

Entities See All

0 Active Registration 0 ID Assigned 0 Inactive Registration 0 Pending ID Assignment 0 Work in Progress Registration 0 Submitted Registration

Learn what you need to add a new entity.
What do I need for registration?
Add New Entity

Gain Access to an Entity Registration
To gain access, you must verify you are authorized to represent the entity. You can request access from a current administrator or verify you are authorized to represent the entity with a notarized letter.
Recover Entity

Renew or Update an Entity
You can renew an active or inactive registration or update your entity anytime.
Renew or Update

From SAM home page:

Welcome

You are about to create a new entity record.

We will ask a few short questions to help us recommend the best option for you.

Create New Entity

Are you trying to update an existing entity record? Please go to your Workspace and select the "Renew/Update" button for that entity.
Go to Workspace

Is your entity based outside of the United States? You must get an NACAGE Code before starting a registration. Go to the SICAGI Request Tool to submit a request.
Download Guide

What is your goal?

I want to do business... (Select the option most relevant to you)

Directly with the U.S. federal government.
With a business or other organization which receives funds directly from the U.S. federal government.
Other.

CANCEL PREVIOUS NEXT

Where Government Contracting Starts

New Entity – What is your goal?

What is your goal?

I want to do business... (Select the option most relevant to you)

Directly with the U.S. federal government.
With a business or other organization which receives funds directly from the U.S. federal government.
Other.

Select the answer that best fits your intentions today:

Bid on a federal procurement opportunity as a prime contractor.
Apply for federal financial assistance.
Follow agency instructions related to a federal credit card transaction made to my entity (not common).
Just browsing. I don't have anything specific in mind today but might be interested in future business directly with the U.S.
Participate in, or apply for, another type of U.S. federal government program. Please tell us the program name.
Please specify
e.g. Program Name
123 characters allowed

Previous Cancel Next

What is your goal?

I want to do business... (Select the option most relevant to you)

Directly with the U.S. federal government.
With a business or other organization which receives funds directly from the U.S. federal government.
Other.

Select the answer that best fits your intentions today:

Provide goods or services as a federal subcontractor.
Receive a subaward under a federal grant/financial assistance program.
Apply as a direct vendor for federal funds distributed by a government entity other than the federal government.
Apply as a grantee for federal funds distributed by a government entity other than the federal government.
Just browsing. I don't have anything specific in mind today, but might be interested in future work with organizations who receive funds directly from the U.S. federal government.
Participate in, or apply for, other programs. Please describe.
Please specify
e.g. Program Name
123 characters allowed

What is your goal?

I want to do business... (Select the option most relevant to you)

Directly with the U.S. federal government.
With a business or other organization which receives funds directly from the U.S. federal government.
Other.

Select the answer that best fits your intentions today:

Bid or compete for a contract not including federal funds.
Apply for a grant or loan not including federal funds.
Pursue a non-federal business certification, licensing, or program qualification.
Be prepared for future opportunities with organizations outside of the federal government, but I don't have any in mind right now.
Apply for, or participate in, other programs not funded by the federal government. Please describe.
Please specify
e.g. Program Name
123 characters allowed

Where Government Contracting Starts

New Entity – What is your goal?

What is your goal?

I want to do business... (Select the option most relevant to you)

☒ Directly with the U.S. federal government.

☐ With a business or other organization which receives funds directly from the U.S. federal government.

☐ Other.

4. Select the answer that best fits your intentions today:

☒ Bid on a federal procurement opportunity as a prime contractor. ⓘ

☐ Apply for federal financial assistance. ⓘ
(e.g. grants, loans)

☐ Follow agency instructions related to a federal credit card transaction made to my entity (not common). ⓘ

☐ Just browsing. I don't have anything specific in mind today but might be interested in future business directly with the U.S.

☐ Participate in, or apply for, another type of U.S. federal government program. Please tell us the program name. ⓘ

Please specify

e.g. Program Name

123 characters allowed

Who required your entity to be in SAM.GOV?

5. Only select the primary source.

☒ Federal government

Federal Hierarchy (Optional)

Enter Code or Name

☐ U.S. state or territory government or office

☐ Local government office, i.e., of a county or a city

☐ Tribal government or office

☐ A company or business

☐ Hospital system or healthcare organization (for profit or non-profit)

☐ Non-profit organization

☐ University or research facility (for profit or non-profit)

☐ Industry group, professional association, trade publication, etc.

☐ APEX Accelerators (formerly known as PTACs)

☐ I decided on my own

☐ None of the above
Please specify

e.g. Program Name

Where Government Contracting Starts

Purpose of Registration

	Unique Entity ID Only	Financial Assistance	All Awards
What you get:			
Unique Entity ID ⓘ	✓	✓	✓
Entity Available in Search ⓘ	✓	✓	✓
CAGE Code ⓘ	—	(For some entities) ✓	✓
When you need it:			
To receive an award from someone else receiving federal funds ⓘ	✓	✓	✓
To apply directly for federal grants or loans ⓘ	—	✓	✓
To bid on federal contracts (prime) ⓘ	—	—	✓
What you must complete:			
Entity Validation ⓘ	✓	✓	✓
IRS Taxpayer Validation ⓘ	—	✓	✓
CAGE/NCAGE Validation ⓘ	—	(For some entities) ✓	✓
Level of Effort ⓘ	Lowest	Medium to High	Highest
Expiration ⓘ	—	1 Year	1 Year

6. Select Select Select

It is important to understand the purpose of your registration! What do you need?

- ✓ If you only need a UEI to be assigned, select “Unique Entity ID only”. At this stage, you have NOT registered your entity and in *most* cases, you will not be award ready.

Choose an Option

It looks like you don't intend to do business directly or indirectly with the U.S. federal government. We recommend you choose **Unique Entity ID Only**.

- ✓ If you are only applying for a grant, whether federal or state (with Fed funds) → select “Financial Assistance”

Choose an Option

It looks like you intend to do business with the U.S. federal government by applying directly for a federal grant or loan (but not for contracts). We recommend you choose **Financial Assistance Awards Only**.

- ✓ If you are pursuing direct contract awards or even subcontract awards and possibly some grants or federal assistance, select “All Awards”

Choose an Option

It looks like you intend to do business directly with the U.S. federal government on a procurement opportunity as a prime contractor. We recommend you choose **All Awards**.

This option also allows you to pursue financial assistance directly from the U.S. federal government.



New Entity Located in the US

Where Government Contracting Starts

1 Get Started 2 Enter Entity Data 3 Start Validation 4 Complete Validation 5 Get Unique Entity ID 6 Continue Registration

7.

Are you registering a government entity?

Select Yes if you are registering an official organization, department, or institution of a U.S. state, U.S. local, U.S. tribal, or foreign government.

☐ Yes
☒ No

☒ My entity is physically located in the United States
(If entity is physically located in US territory, then you can select entity located in the United States.)

☐ My entity is not physically located in the United States

⚠ If you are unsure whether you are registering a government entity, check with your government authorities to confirm. Each government determines for itself what qualifies as a government entity. Private companies with a public mission generally do not qualify.

× CANCEL
< PREVIOUS
NEXT >



Do you have a CAGE Code?

Where Government Contracting Starts

8.

Do you already have a CAGE code?

The Commercial and Government Entity (CAGE) code is a five-character, alpha-numeric identifier assigned to entities located within the United States and its outlying areas by the Defense Logistics Agency (DLA) CAGE Program. All registrations go through CAGE Code assignment and validation.

The CAGE code is different from the Unique Entity ID assigned in SAM.gov. It is used by the federal government for procurement and acquisition processes, like invoicing or pre-award verification.

☐ Yes, and I can provide:
☒ No, the entity does not have a CAGE code and will receive one through the registration process.

× CANCEL
< PREVIOUS
NEXT >

- ❖ New entity registrations receive their CAGE code as in the last step of the validation process.
- ❖ If you have an entity that needs a CAGE Code, but not a full SAM registration, go to <https://cage.dla.mil/>

Useful for:

- Identifying ownership hierarchy
- Identifying specific physical locations, i.e., warehouses



Where Government Contracting Starts

Located Outside of the US

7. Are you registering a government entity?

Select Yes if you are registering an official organization, department, or institution of a U.S. state, U.S. local, U.S. tribal, or foreign government.

☐ Yes

☒ No

☐ My entity is physically located in the United States
(If entity is physically located in US territory, then you can select entity located in the United States.)

☒ My entity is not physically located in the United States

 If you are unsure whether you are registering a government entity, check with your government authorities to confirm. Each government determines for itself what qualifies as a government entity. Private companies with a public mission generally do not qualify.

Do you already have an NCAGE code?

North Atlantic Treaty Organization (NCAGE) codes are NCAGE codes for entities located outside the United States and its territories. All non-U.S. entities which require an NCAGE code must get one before completing an entity registration.

☒ Yes, and I can provide

☐ No, the entity does not have a NCAGE code.

Is your entity based outside of the United States?

If you are registering an entity based outside of the United States, you must get an NCAGE Code before starting a registration. [Go to NCAGE Request](#) to submit a request.

Do you already have an NCAGE code?

North Atlantic Treaty Organization (NCAGE) codes are NCAGE codes for entities located outside the United States and its territories. All non-U.S. entities which require an NCAGE code must get one before completing an entity registration.

☐ Yes, and I can provide

☒ No, the entity does not have a NCAGE code.

Is your entity based outside of the United States?

If you are registering an entity based outside of the United States, you must get an NCAGE Code before starting a registration. [Go to NCAGE Request](#) to submit a request.

Search for NCAGE Code

Search the DLA NCAGE database for the legal business name and physical address associated with the NCAGE code you entered. Once you select search, this page will display a match, if available. This information is only displayed to help you confirm you entered the correct NCAGE code. If you do not want to use a NCAGE code, select **Cancel**.

NCAGE Code

NCAGE Required

The NATO Commercial and Government Entity (NCAGE) code is a five-character, alpha-numeric identifier assigned to entities located outside the United States and its outlying areas by NATO. All international registrations MUST go through NCAGE Code validation.

The NCAGE is NOT the SAM assigned Unique Entity ID.

If your entity already has a NCAGE code, please go back to provide it.

If you do not have one, go to [Request a NCAGE](#) to have one assigned free of charge.

You MUST have a NCAGE in order to proceed.

<https://eportal.nspa.nato.int/Codification/CageTool/home>



Where Government Contracting Starts

Registering Government Entity

7. Are you registering a government entity?

Select Yes if you are registering an official organization, department, or institution of a U.S. state, U.S. local, U.S. tribal, or foreign government.

☒ Yes

☐ No

 If you are unsure whether you are registering a government entity, check with your government authorities to confirm. Each government determines for itself what qualifies as a government entity. Private companies with a public mission generally do not qualify.

Select your entity type

Please select:

☐ **U.S. State Government**
Any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, and any agency or instrumentality thereof exclusive of local governments.

☐ **U.S. Local Government**
Any unit of government within a state, including a county; borough; municipality; city; town; township; parish; local public authority, including any public housing agency under the United States Housing Act of 1937; special district; school district; intrastate district; council of governments, whether or not incorporated as a nonprofit corporation under State law; and any other agency or instrumentality of a multi-, regional, or intrastate or local government.

☐ **Tribal Government**
Any Indian tribe, band, nation, or other organized group or community, including any Alaska Native village or regional or village corporation as defined in or established pursuant to the Alaska Native Claims Settlement Act (43 U.S.C. Chapter 33), which is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians (25 U.S.C. 450b(e)). See annually published Bureau of Indian Affairs list of Indian Entities Recognized and Eligible to Receive Services.

☐ **Foreign Government**
(1) A foreign government or foreign governmental entity;
(2) A public international organization, which is an organization entitled to enjoy privileges, exemptions, and immunities as an international organization under the International Organizations Immunities Act (22 U.S.C. 288-288f);
(3) An entity owned in whole or in part or controlled by a foreign government; or
(4) Any other entity consisting wholly or partially of one or more foreign governments or foreign governmental entities.

 If you are unsure whether you are registering a government entity, check with your government authorities to confirm. Each government determines for itself what qualifies as a government entity. Private companies with a public mission generally do not qualify.

Next screen: Do you have a CAGE Code (Step 9)

ALASKA
APEX
ACCELERATOR

Where Government Contracting Starts

Review Purpose of Registration

You will be registering the following:

✓

Entity Type:
Business or Organization

✓

Purpose of Registration:
All Awards

A business or organization is any entity that does not qualify as a government entity (state, local, tribal, or foreign).

Bid on federal contracts and other procurements, as described by the Federal Acquisition Regulation (FAR) [🔗](#).

Apply for grants and loans, as described by 2 CFR 200 [🔗](#).

Download Your Registration Guide

Download Guide

✕ CANCEL

9. < PREVIOUS

NEXT >

It is important to make sure that what type of entity you are registering is correct.

- Government will never be eligible for small business set-aside contracts
- “Federal Financial Assistance Only” lacks several sections that are required for a contract award.

ALASKA
APEX
ACCELERATOR

Where Government Contracting Starts

New Profile

10.

Business Information

Entity Search

Confirm Details

Review Entity Information

Add Incorporation Details

Document Upload

Review

Business Types

Taxpayer Information

Entity Relationships

Financial Information

Legal Proceedings

Goods & Services

Business Operations

More Registration Details

Points of Contact

?

 Help Guide

Business Information • Not Started

We validate your entity's legal business name and physical address. Once validated, you get a Unique Entity ID and can complete other sections of registration.

Get your entity's official documentation [🔗](#) ready

Having your documentation ready helps you complete your registration faster.

Use the documents from our list of acceptable documents [🔗](#).

+ Why does SAM.gov need documentation?

You will provide:

Legal Business Name	Fiscal Year End Date
Physical Address	National Provider Identifier (non-U.S. only)
Mailing Address	Doing Business As Name (Optional)
Start Date	Division Name or Number (Optional)
	Website URL (Optional)

Are you a small business? Get free registration help from your local APEX Accelerators.

APEX Accelerators are an official government contracting assistance resource for small businesses. Find your local APEX Accelerators [🔗](#) (formerly known as PTACs) to get free help completing registration in SAM.gov.

✕ CANCEL

< PREVIOUS

NEXT >

17



Where Government Contracting Starts

New Entity

11. Business Information

- Entity Search
- Confirm Details
- Review Entity Information
- Add Incorporation Details
- Document Upload
- Review
- Business Types
- Taxpayer Information
- Entity Relationships
- Financial Information
- Legal Proceedings
- Goods & Services
- Business Operations
- More Registration Details
- Points of Contact

[Help Guide](#)

Entity Search

Add your details and we will check SAM.gov for your entity record.

Legal Business Name

Candy Island LLC

Doing Business As (Optional)

Country

UNITED STATES

Address Line 1

101 Mean St

Address Line 2 (Optional)

ZIP Code

99501

City

Anchorage

State

Alaska

Search

Search Results

Add your details and select Search.

Reset All

CANCEL

PREVIOUS

NEXT

- ❖ Legal Business Name
 - Sole Proprietor ⇔ Individual Name
 - Partnership ⇔ Business Name on Business License
 - LLC or LLP ⇔ Entity Name
 - Corporation ⇔ Entity Name
- ❖ Doing Business As (dba) ⇔ Name on Business License
- ❖ Physical Address
 - Must have proof of physical Address
 - Must match USPS zip lookup database
 - Cannot be:**
 - Commercial Mail Facility (FedEx, UPS, Mail Cache, etc.)
 - Virtual Office
 - Can be residential or commercial location



Where Government Contracting Starts

Entity is listed – need updates

11. Business Information

- Entity Search
- Confirm Details
- Review Entity Information
- Add Incorporation Details
- Document Upload
- Review
- Business Types
- Taxpayer Information
- Entity Relationships
- Financial Information
- Legal Proceedings
- Goods & Services
- Business Operations
- More Registration Details
- Points of Contact

[Help Guide](#)

Review Search Results

Legal Business Name

Gary's

Doing Business As (Optional)

Country

UNITED STATES

Address Line 1

450 W 45th Ave

Address Line 2 (Optional)

ZIP Code

99503

City

Anchorage

State

Alaska

Search

Search Results

We found these matches. Review the list, and choose your entity. If you need to make updates, select it to make updates.

☐ **GARY**
5901 E 6TH AVE SPC 107, ANCHORAGE, AK 99504-1190 USA

Ultimate Parent

☐ **GARY'S ENTERPRISES**
1205 W 45TH AVE, ANCHORAGE, AK 99503-6901 USA

Ultimate Parent

Construction

☐ **GARY'S ENTERPRISES LLC**
1205 W 45TH AVE, ANCHORAGE, AK 99503-6901 USA

Ultimate Parent

Construction

☐ **GARY**
3201 DICKSON RD, ANCHORAGE, AK 99504-4032 USA

Ultimate Parent

Manufacturing

My entity is not listed.

Reset All

CANCEL

PREVIOUS

NEXT

Select one of the listed names or click on "My entity is not found."

Then click next.

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ACCELERATOR

Where Government Contracting Starts

Entity is listed – need updates

12

Business Information

Entity Search

Confirm Details

Review Entity Information

Add Incorporation Details

Document Upload

Review

Business Types

Taxpayer Information

Entity Relationships

Financial Information

Legal Proceedings

Goods & Services

Business Operations

Points of Contact

Help Guide

Confirm Entity Details

YOU SELECTED THE ENTITY BELOW.

GARY'S

Doing Business As:

Physical Address

(No Street Address 2)

ANCHORAGE, AK 99503-6901

USA

Check if your name is missing a suffix like Inc. or LLC, or if your address needs a suite number. If something is missing or outdated, select **Yes, I need to update some of my entity details.**

Do you need to update the Legal Business Name, Doing Business As, or Physical Address?

☒ Yes, I need to update some of my entity details.
 ☐ No, do not update. Everything looks good.

CANCEL

PREVIOUS

NEXT

Entity Validation

We require official documentation for entity validation.

Entity validation combats fraud and improper award payments and improves transparency. You gain a trusted record in the official U.S. government procurement database.

Document requirements vary depending on what you need to validate. [Here is the list of accepted documents](#).

☒ I am ready to validate my entity and I can document my entity information.

CANCEL

CONFIRM

ALASKA
APEX
ACCELERATOR

Where Government Contracting Starts

Entity is listed – need updates

14

Business Information

Entity Search

Confirm Details

Review Entity Information

Add Incorporation Details

Document Upload

Review

Business Types

Taxpayer Information

Entity Relationships

Financial Information

Legal Proceedings

Goods & Services

Business Operations

Points of Contact

Help Guide

Review Entity Information

Check the entity details and update if needed.

Legal Business Name

Your legal business name is the name that you use on the paperwork you file to create your business with your Secretary of State or similar office. Any changes must match the documentation you provide.

Sole proprietors without a separate legal business name should use their own name.

Gary's Adventures, Inc.

Doing Business As (Optional)

If you conduct business under a name different from your legal business name, you can include it here.

Enter your website URL (Optional)

https://www.abc.com

Division Name (Optional)

Division Number (Optional)

15

Review Entity Information

Check the entity details and update if needed.

Physical Address

Use the valid physical street address on your official documentation. Do not use a P.O. Box, virtual office, mailbox service or co-working space.

Country

UNITED STATES

Address Line 1

1200 W 96TH AVE

Address Line 2 (Optional)

ZIP Code

99503

City

Anchorage

State / Territory

Alaska

Mailing Address

Your mailing address is the primary street address or mailbox where you receive mail.

Country

UNITED STATES

Street Address 1

PO Box 4368

Street Address 2 (Optional)

Apt. 3

ZIP Code

99503

ZIP+4 (Optional)

1234

City

Anchorage

State / Territory

Alaska

16

Entity Dates and Incorporation Details

Enter the month, day and year your entity was legally formed.

Start Date

This could be your date of incorporation, established date, or when you formally began doing business.

Month

January

Day

15

Year

2020

Fiscal Year End Date

Enter the month and day your organization closes the fiscal year.

Month

December

Day

31

State of Incorporation

Alaska

19

Where Government Contracting Starts

Entity is listed – need updates

17.

Business Information

Entity Search

Confirm Details

Review Entity Information

Add Incorporation Details

Document Upload

Review

Business Types

Taxpayer Information

Entity Relationships

Financial Information

Legal Proceedings

Goods & Services

Business Operations

Points of Contact

Help Guide

Documentation

YOUR LEGAL ENTITY

Gary's Adventures, Inc.

Doing Business As: (Blank)

Physical Address: 1234 W 90TH AVE Anchorage, Alaska 99503 USA

Start Date: Jan 15, 2019

State of Incorporation: Alaska

You are updating:

Start Year

Doing Business As

Legal Business Name and Physical Address

You must provide in the same document:

Legal Business Name AND Start Year

Legal Business Name AND Doing Business As Name

Legal Business Name AND Physical Address

Upload Documents

You must attach one or more official documents that prove each of the items highlighted to the right. View this list of acceptable documents to understand the requirements.

Document Requirements

Add Document

Comments (Optional)

Please provide additional content for your specific situation, if necessary.

★ Comments are IMPORTANT!

Simple, short sentences!
Add space between comments.
Keep it easy to read.

Add Document

Select a Document Type

This document includes the following. Select all that apply.

☒ Legal Business Name and State of Incorporation
☒ Legal Business Name and Start Year
☒ Legal Business Name and Physical Address
☒ Legal Business Name and Doing Business As Name

Select Document

Drag file here or choose from folder

Cancel

Submit

Articles of incorporation/organization

Articles of formation or company bylaws

Bank statements

Certificate of formation/organization

Certified or validated tax returns or filings

"Doing business as" documentation

Employer Identification Number or tax ID documentation from IRS

Non-expired driver's license—sole proprietors and individuals doing-business-as only

Operating agreements

Share certificates

Stock ownership

Utility bills

Other document

Where Government Contracting Starts

Creating an Incident Ticket

18.

Documentation Successfully Submitted

Reference Number

INC-GSAFSD11581062

We should review your documents in

1.5-3.5 business days.*

After we look at your documents, we will tell you how to complete your validation.

*This is an estimate of how many business days it will take us to respond. Business days do not include weekends or U.S. federal holidays.

Close

ALASKA
APEX
ACCELERATOR

Where Government Contracting Starts

Entity is listed – no updates

14

Business Information

Entity Search

Confirm Details

Review Entity Information

Add Incorporation Details

Document Upload

Review

Business Types

Taxpayer Information

Entity Relationships

Financial Information

Legal Proceedings

Goods & Services

Business Operations

Points of Contact

Help Guide

Review Search Results

Legal Business Name

gary's enterprises

Doing Business As (Optional)

Country

UNITED STATES

Address Line 1

144 W 45th Ave

Address Line 2 (Optional)

ZIP Code

99503

City

Anchorage

State

Alaska

Search

Reset All

Search Results

We found these matches. Review the list, and choose your entity. If you need to make updates, select it to make updates.

GARY'S I

Ultimate Parent

Construction

GARY'S I

Ultimate Parent

Construction

My entity is not listed.

CANCEL

PREVIOUS

NEXT

ALASKA
APEX
ACCELERATOR

Where Government Contracting Starts

Entity is listed – no updates

15

Business Information

Entity Search

Confirm Details

Review Entity Information

Add Incorporation Details

Document Upload

Review

Business Types

Taxpayer Information

Entity Relationships

Financial Information

Legal Proceedings

Goods & Services

Business Operations

Points of Contact

Help Guide

Confirm Entity Details

YOU SELECTED THE ENTITY BELOW.

GARY'S

Doing Business As: (blank)

Physical Address

(No Street Address 2)

ANCHORAGE, AK 99503-6901

USA

Check if your name is missing a suffix like Inc. or LLC, or if your address needs a suite number. If something is missing or outdated, select **Yes, I need to update some of my entity details.**

Do you need to update the Legal Business Name, Doing Business As, or Physical Address?

Yes, I need to update some of my entity details.

No, do not update. Everything looks good.

CANCEL

PREVIOUS

NEXT

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Where Government Contracting Starts

Entity is listed – no updates

16.

Business Information
Entity Search
Confirm Details
Review Entity Information
Add Incorporation Details
Document Upload
Review
Business Types
Taxpayer Information
Entity Relationships
Financial Information
Legal Proceedings
Goods & Services
Business Operations
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Help Guide

Review Entity Information

Check the entity details and update if needed.

Legal Business Name
GARY'S

Doing Business As
(blank)

Enter your website URL (Optional)
https://www.abc.com

Division Name (Optional)

Division Number (Optional)

CANCEL

17.

Review Entity Information

Check the entity details and update if needed.

Physical Address
ANCHORAGE, AK 99503-6901
USA

Mailing Address
Your mailing address is the primary street address or mailbox where you receive mail.
☒ Same as Physical Address

18.

Entity Dates and Incorporation Details

Enter the month, day and year your entity was legally formed.

Start Date
This could be your date of incorporation, established date, or when you formally began doing business.

Month: March Day: 15 Year: 2019

Fiscal Year End Date
Enter the month and day your organization closes the fiscal year.

Month: December Day: 31

PREVIOUS NEXT



Where Government Contracting Starts

Entity is listed – no updates

19.

Business Information
Entity Search
Confirm Details
Review Entity Information
Add Incorporation Details
Document Upload
Review
Business Types
Taxpayer Information
Entity Relationships
Financial Information
Legal Proceedings
Goods & Services
Business Operations
Points of Contact
Help Guide

Business Information Review

Entity Name

Legal Business Name GARY'S	Doing Business As (blank)	Entity URL (blank)	Edit
Division Name (blank)	Division Number (blank)		

Entity Addresses

Physical Address	Mailing Address Same As Physical Address	Edit
------------------	---	------

Additional Information

Start Date Mar 15, 2019	Fiscal Year End Date Dec 31	Edit
----------------------------	--------------------------------	------

CANCEL

PREVIOUS SUBMIT

After you submit this page, you get to “continue registration” and are able to complete the entire registration.



Where Government Contracting Starts



Home Knowledge Base Live Chat With FSD

Federal Service Desk

Start here help on [SAM.gov](#), [FPDS.gov](#), and [eSRS.gov](#).

Have a Question?
Search for help or select a category from our help topics.

Search Help
User Guides, FAQs, Videos, Definitions

Search FSD.gov

Incident Ticket Communication via FSD.gov

Keeping the conversation moving forward



Where Government Contracting Starts



Sign In

Home Knowledge Base Live Chat With FSD

Federal Service Desk

Start here help on [SAM.gov](#), [FPDS.gov](#), and [eSRS.gov](#).

Have a Question?
Search for help or select a category from our help topics.

Search Help
User Guides, FAQs, Videos, Definitions

Search FSD.gov

Official U.S. Government Website
100% Free



Why is my entity Validation Incident in both SAM.gov and FSD.gov?

[Entity Validation Help](#) [Check Entity Status](#)

Learn How to Register Your Entity

[Get started with your registration](#)
[Check registration status](#)
[Update your registration](#)

[Become an entity administrator](#)
[For state and local entities](#)
[Access user guide](#)

Still Have a Question?

If you are unable to find an answer to your question using search knowledge base or help topics, you can select **Create an Incident** to login and submit a ticket or you can select **Live Chat** to login and chat with the FSD Service Desk.

[Live Chat](#) [Create an incident](#)

https://www.fsd.gov/gsafsd_sp

ALASKA
APEX
ACCELERATOR

Where Government Contracting Starts

FSD.gov

fsd.gov

My Incidents 1 Need Help *****@***.com

Home Knowledge Base

Home > INC-GSAFSD9052814

Search

Entity Not Found Reference Number: 6c97e698-5d59-42d3-8256-1f8802db69b9

Type your message here...

Send

8m ago

API.pdf

3.5 KB

G

GSA

Start

GSAFSD SAM API Incident

8m ago

INC-GSAFSD9052814 Created

Cancel

Number

INC-GSAFSD9052814

State

New

Priority

3 - Moderate

Created

8m ago

Updated

8m ago

Hours of Operation Monday - Friday 8 a.m. to 8 p.m. ET

Attachments

API.pdf (3.5 KB)

8m ago

ALASKA
APEX
ACCELERATOR

Where Government Contracting Starts

Additional Information Requested

Submitted incident ticket – now what?

❖ Wait for response from GSA

- Watch for email either stating entity has been entered or additional information is needed.

❖ Any additional documents must be uploaded from SAM.gov using the same incident ticket.

- Go back to workspace
- Click on "Pending ID Assignment" or "Inactive Registration"
- Click on "Open Cases"
- Click on the + sign next to the incident ticket
- Click on "Review Documents"
- This will expand the original document
- Go through the same process to select the document type, check needed boxes to select what the document is validating, add comments, and then submit document
- Go back to FSD.gov site and add comments

Entity Information

Entities

See All

0

Active Registration

0

ID Assigned

0

Inactive Registration

1

Pending ID Assignment

0

Work in Progress Registration

0

Submitted Registration

INC-GSAFSD9052814

Open Cases

INC-GSAFSD9052814

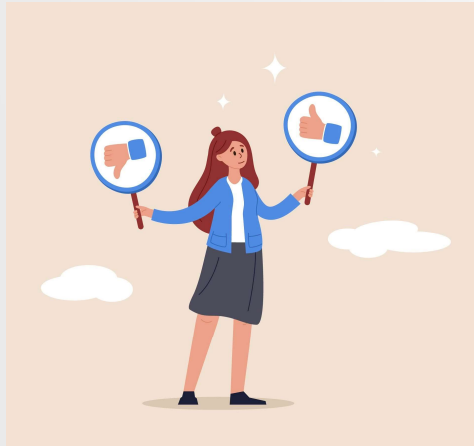
INC-GSAFSD9052814

Review Documents

Status

New

24



Validation & Registration Hurdles

Avoiding issues & errors

Validation & Registration Hurdles

❖ Log into SAM and have all zeros under Entities

- UEI no longer associated with username (email)
- Used wrong email address
- System data is not available – system error

❖ Can not access existing SAM profiles

- EA/POC no longer at company
- Can no longer use original email associated with SAM account

❖ Name Validation issues

- Entity no longer in good standing or involuntarily dissolved
- Name entered into Secretary of State database incorrectly
- Name misspelled in SAM entity listing
- No active business license

❖ Address Validation issues

- Old address on entity documents or business license
- Physical address doesn't exist in USPS database or might not have a physical address
- Lacking valid documents to prove physical address

❖ Unable to verify entity start date

The screenshot shows the 'Entities' section of the SAM.gov portal. At the top, there is a 'See All' button. Below it, a row of six status indicators, each with a '0' in a circle, represents different registration stages: Active Registration, ID Assigned, Inactive Registration, Pending ID Assignment, Work in Progress Registration, and Submitted Registration. Below this row, the text 'No Active Registrations' is displayed. The page is divided into two main sections: 'Register Your Entity or Get a Unique Entity ID' and 'Renew/Update Your Entities'. The first section includes the text 'What do I need for registration?' and a 'Get Started' button. The second section includes the text 'Select Renew/Update to go to your entity workspace and renew/update your entities.' and a 'Renew/Update' button.



Where Government Contracting Starts

Assigning a Entity Administrator

- ❖ Determine who is the new Entity Administrator (EA)
 - ✓ SAM username/password ⇔ Login.gov account information
 - Valid email address!
- ❖ Creating an Entity Administrator Appointment Letter (EAAL)
 - ✓ Complete & Notarize Entity Administrator Letter
 - https://www.fsd.gov/gsafsd_sp?id=gsafsd_kb_articles&sys_id=b22051b6875eda907fc785550cbb35f0
 - ✓ Submit help ticket to FSD.gov requesting to associate UEI to new EA
 - ✓ Make sure that the new EA has a SAM account before submitting incident ticket



Where Government Contracting Starts

Uploading the EAAL to FSD.gov

How to upload an EA letter on FSD.gov:

1. Go to https://www.fsd.gov/gsafsd_sp
2. Sign-in using the same email and password as used for your SAM profile
3. Go to the very bottom of the landing page and click "create new incident"
4. Fill out the incident form following the screenshot below:

Create an Incident

* System Name
SAM (System for Award Management)

* Issue Type
Role Management

Issue Type 2
Entity Administrator Appointment Letter

Issue Type 3
-- None --

Unique Entity ID
(Add your UEI number here)

Attestation signed?
Yes

Has the form been notarized?
Yes

* Subject
Assign new Entity Administrator

* Please describe your issue
Associate UEI (add UEI number here) to username; (add the email address for the new EA)

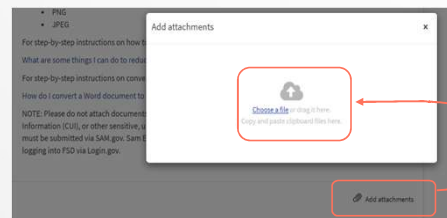
Still Have a Question?

If you are unable to find an answer to your question using search knowledge base or help topics, you can select **Create an Incident** to login and submit a ticket or you can select **Live Chat** to login and chat with the FSD Service Desk.

Live Chat

Create an incident

5. Scroll down and click "Add Attachments" and upload the signed and notarized form



6. Fill out the incident form following the screenshot below:





Where Government Contracting Starts

Completing or Renewing Your SAM.gov Profile

Maintaining contract compliance & award readiness

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

[Get Started](#)

[Renew Entity](#)

[Check Entity Status](#)



Where Government Contracting Starts

Accessing Your SAM Profile



[Requests](#)
[Notifications](#)
[Workspace](#)
[Sign Out](#)

[Home](#)
[Search](#)
[Data Bank](#)
[Data Services](#)
[Help](#)

Workspace

Pending Requests

No available requests

JK JODY KING

jody@jody.net

[Account Details](#)
[Saved Searches](#)

[Roles](#)
[Followed Records](#)

Notifications

- You have removed rotteneclair's Data Entry role at KING JODY L
- Contract Opportunities was updated - Original Solicitation Jan 21, 2022

[See All Notifications](#)

[Entity Information](#)
[Contracting](#)
[Federal Assistance](#)
[Entity Reporting](#)
[Reference Services](#)
[Request A Role](#)

Entity Information

Entities

[See All](#)

1 Active Registration

0 ID Assigned

or

0 Inactive Registration

or

0 Pending ID Assignment

or

0 Work in Progress Registration

or

0 Submitted Registration

Renew or Update an Entity

You can renew an active or inactive registration or update your entity anytime.

[Renew or Update](#)

1.

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Where Government Contracting Starts

Updating the Entity Profile

Choose an Option

Review the chart to decide which option is best for you.

	Financial Assistance	Current Selection All Awards
What you get:		
Unique Entity ID	✓	✓
Entity Available in Search	✓	✓
CAGE Code	✓ (for some entities)	✓
When you need it:		
To receive an award from someone else receiving federal funds	✓	✓
To apply directly for federal grants or loans	✓	✓
To bid on federal contracts (prime)	—	✓
What you must complete:		
Entity Validation	✓	✓
IRS Taxpayer Validation	✓	✓
CAGE/NCAGE Validation	✓ (for some entities)	✓
Level of Effort	Medium to High	Highest
Expiration	1 Year	2 Year
	Select	Select

Download Your Registration Guide
Download Guide

Confirm CAGE code

The Commercial and Government Entity (CAGE) code is a five-character, alpha-numeric identifier assigned to entities located within the United States and its outlying areas by the Defense Logistics Agency (DLA) CAGE Program.

The CAGE code is different from the Unique Entity ID assigned in SAM.gov. It is used by the federal government for procurement and acquisition processes, like invoicing or pre-award verification.

LEGAL ENTITY YOU SELECTED
KING JODY L
123 Business Way
City State Zip
USA
Edit CAGE Code

You cannot correct this listing here. You can only change the CAGE code. Updates will be completed by DLA as part of the validation process.

CANCEL 6. PREVIOUS NEXT

You will be registering the following:

Entity Type:
Business or Organization

A business or organization is any entity that does not qualify as a government entity (state, local, tribal, or foreign).

Purpose of Registration:
All Awards

Bid on federal contracts and other procurements, as described by the Federal Acquisition Regulation (FAR) (2).
Apply for grants and loans, as described by 2 CFR 200 (2).

Download Your Registration Guide
Download Guide

CANCEL 7. PREVIOUS NEXT

Process is the same for active or inactive profiles

Where Government Contracting Starts

Updating – Changes Needed

Review Current Registration Information

YOUR ENTITY
KING JODY L
Doing Business As: (blank)

Unique Entity ID #####ADC	PURPOSE OF REGISTRATION ALL AWARDS	Physical Address 123 Business Way City State Zip USA
CAGE Code #####Y	Registration Expiration Nov 19, 2025	

☐ This is my entity's correct legal business name and address and I can provide documented proof.
☒ This is **not** my entity's correct information and I can provide documented proof of our correct legal business name and address.

CANCEL 8. PREVIOUS NEXT

Update Entity Details

Review the details for the entity you selected. Select only details you need to add or update. You will then be able to enter your corrected information.

Click the boxes where changes need to be made – next slide for examples.

☐ Legal Business Name
KING JODY L
☐ Doing Business As (Optional)
(blank)
☐ Physical Address
123 Business Way
City State Zip
USA

CANCEL 9. PREVIOUS NEXT

Process for active or inactive profiles corrections needed



Where Government Contracting Starts

Updating – Changes Needed

Update Entity Details

Review the details for the entity you selected. Select only details you need to add or update. You will then be able to enter your corrected information.

☒ Legal Business Name

If you are acting on behalf of a limited partnership, LLC, or corporation, your legal business name is the name you registered with your state filing office.

☒ Doing Business As (Optional)

Doing business as is the commonly used other name, such as a franchise, licensee name, or acronym. Leave blank if not applicable.

☒ Physical Address

Physical Address

Your physical address is the street address of the primary office or other building where your entity is located. A post office box may not be used as your physical address.

Country:

Street Address 1:

Street Address 2 (Optional):

ZIP Code:

City: State:

9. PREVIOUS NEXT

Update Entity Details

Review the details for the entity you selected. Select only details you need to add or update. You will then be able to enter your corrected information.

☒ Legal Business Name

If you are acting on behalf of a limited partnership, LLC, or corporation, your legal business name is the name you registered with your state filing office.

☒ Doing Business As (Optional)

Doing business as is the commonly used other name, such as a franchise, licensee name, or acronym. Leave blank if not applicable.

☒ Physical Address

Physical Address

Your physical address is the street address of the primary office or other building where your entity is located. A post office box may not be used as your physical address.

Country:

Street Address 1:

Street Address 2 (Optional):

ZIP Code:

City: State:

Example – changing everything

9. PREVIOUS NEXT

Confirm Entity Information

YOU ENTERED

JKing Consulting, LLC
Doing Business As: Contracting Solutions
55512 Ritzy Business Blvd
ANCHORAGE, AK 99520
USA

You are updating

- 1 Legal Business Name
- 2 Doing Business As
- 3 Street Address 1
- 4 Zip Code

Number of items listed depends on how many boxes checked on previous screen

Please review what you entered for this entity. Select **Next** to confirm. Select **Previous** to modify.

9a. PREVIOUS NEXT

Process for active or inactive profiles corrections needed



Where Government Contracting Starts

Updating – Changes Needed

Documentation

YOUR LEGAL ENTITY

Candy Island LLC
Doing Business As: (Blank)

Physical Address: 101 Moon St, Anchorage, AK 99503, USA
State of Incorporation: Alaska
Year of Incorporation: 01/01/2006

You are updating:	You must provide in the same document:
State of Incorporation	Legal Business Name AND State of Incorporation
Start Year	Legal Business Name AND Start Year
Legal Business Name	Legal Business Name AND Physical Address
Doing Business As	Legal Business Name AND Doing Business As Name

Upload Documents

You must attach one or more **official documents** that prove each of the items highlighted to the right. View this list of acceptable documents to understand the requirements.

Comments (Optional)

Please provide additional context for your specific situation, if necessary.

★ Comments are IMPORTANT!

Simple, short sentences!
Add space between comments.
Keep it easy to read.

500 characters allowed

Add Document

Select a Document Type

This document includes the following. Select all that apply.

- ☒ Legal Business Name and State of Incorporation
- ☒ Legal Business Name and Start Year
- ☒ Legal Business Name and Physical Address
- ☒ Legal Business Name and Doing Business As Name

Select Document

Articles of incorporation/organization

Articles of formation or company bylaws

Bank statements

Certificate of formation/organization

Certified or validated tax returns or filings

"Doing business as" documentation

Employer Identification Number or tax ID documentation from IRS

Non-expired driver's license—sole proprietors and individuals doing business as only

Operating agreements

Share certificates

Stock ownership

Utility bills

Other document

After clicking on "Submit" the next screen shows the creation of an incident ticket.

At this point you must wait for the EVS team to approve the validating documents before you can complete the full entity registration.

Documentation Successfully Submitted

Reference Number: **INC-GSAFSD11581062**

We should receive your documents in 1.5-3.5 business days.*

After we look at your documents, we will tell you how to complete your validation.

*This is an estimate of how many business days it will take us to respond. Business days do not include weekends or U.S. federal holidays.



Where Government Contracting Starts

Updating – Changes Needed

Documentation Successfully Submitted

Reference Number
INC-GSAFSD11595760

We should receive your documents in 3-5 business days!

After we look at your documents, we will tell you how to: complete your validation.

*This is an estimate of how many business days it will take us to respond. Business days do not include weekends or U.S. Federal holidays.

Close

Entity Workspace Get Started Actions

page 1 of 1
results per page 25
Sort by Expiration Date Ascending

Non-Federal Entities

BioPreferred Reporting

Service Contract Reporting

Filter By:

Keyword

Entity

Status

Expiration Date

FSD Number

Address Update

Reset

KING JODY L • Active Registration View Update More

Entity Under Review

While you have an open validation case, you cannot update or register this entity.

Unique Entity ID: *****ADC	Doing Business As: (blank)	Expiration Date: Nov 19, 2025
CAGE/NCAGE: *****Y	Physical Address: 123 Business Way City State Zip USA	Purpose of Registration: All Awards

Open Cases

INC-GSAFSD11595760

Review Documents Status

New

Home > INC-GSAFSD11595760

FSD.GOV

Address Mismatch Reference Number: 22c799ff-c5d1-42f6-acdc-d07be1ec0042

Type your message here... Send

2m ago • Additional comments

My current active SAM profile is correct as it is now - no changes are needed. Thank you.

2m ago • Additional comments

Please delete this request. I do not want any changes to my file for my current SAM profile. This help ticket was created as a training example. Please close / "resolve" this incident ticket without making any changes to my SAM profile.

2m ago • API.pdf (2.2 KB)

GSAFSD SAM API Incident

2m ago
INC-GSAFSD11595760 Created

Start

https://www.fsd.gov/gsafsd_sp

Cancel

Number	INC-GSAFSD11595760
Status	New
Priority	3 - Moderate
Created	6m ago
Updated	2m ago

Hours of Operation: Monday - Friday 9 a.m. to 4 p.m. ET

Attachments

API.pdf (2.2 KB)

6m ago

NOTE: Please do not attach documents containing Personally Identifying Information (PII), Controlled Unclassified Information (CUI), or other sensitive, unclassified information to your FSD Tickets. All Entity Validation Data related to UET must be submitted via SAM.gov. Entity Administrator Appointment Letters may be attached to FSD tickets after logging into FSD via Login.gov.

Now you must wait for the EVS team to complete the incident ticket and update your SAM information.



Where Government Contracting Starts

Updating – No Changes

Review Current Registration Information

YOUR ENTITY

KING JODY L
Doing Business As: (blank)

Unique Entity ID: *****ADC	PURPOSE OF REGISTRATION: ALL AWARDS	Physical Address: 123 Business Way City State Zip USA
CAGE Code: *****Y	Registration Expiration: Nov 19, 2025	

☒ This is my entity's correct legal business name and address and I can provide documented proof.

☐ This is **not** my entity's correct information and I can provide documented proof of our correct legal business name and address.

X CANCEL

8.

PREVIOUS
NEXT

Continue Registration

YOUR ENTITY REGISTRATION INFORMATION:

KING JODY L • Active Registration

UNIQUE ENTITY ID: *****ADC	PURPOSE OF REGISTRATION: ALL AWARDS	PHYSICAL ADDRESS: 123 Business Way City State Zip USA
CAGE/NCAGE: *****Y	EXPIRATION DATE: JUL 14, 2026	

Your registration status, legal business name, physical address, and other non-sensitive information will be searchable on SAM.gov to any authenticated user. SAM.gov has discontinued the opportunity to opt out of public search.

9.

Continue Registration

I understand my entity registration information will be publicly searchable in SAM.gov.

CANCEL
CONFIRM

Process for active or inactive profiles with no corrections

31



Entity Renewal – Start Here

Entity Renewal
KING JODY L
Unique Entity ID: *****ADC

[Help Guide](#)

Optional Layout

[Entity Registration Checklist](#)

Start Here

Business Information Not Started

Required information to validate your entity, including name and address.

[Start](#) **10.**

Not Started

Taxpayer Information Locked May Require Review, Avg. 2-5 Days We must verify your tax information with the IRS. Preview Requires Business Information	Business Types Locked Tell us how your entity is set up and any small business details. Preview Requires Business Information	Entity Relationships Locked If another entity owns or controls yours, provide its CAGE or NCAGE code. Preview Requires Business Information
Financial Information Locked Bank information for award payments. Preview Requires Business Information	Legal Proceedings Locked Report award-related proceedings that meet certain criteria. Preview Requires Business Information	Goods & Services Locked Add NAICS codes and entity size metrics. Preview Requires Business Information
Business Operations Locked Operations details, including the Disaster Response Registry. Preview Requires Business Information	Points of Contact Locked Designate authorized government contacts. Preview Requires Business Information	Financial Assistance Response Locked Read and attest to the accuracy of representations and certifications required by federal statute or regulation. Preview Requires Business Information
Defense Response Locked If you intend to, or already, do business with the Department of Defense, read and attest to the accuracy of DFARS representations and certifications. Preview Requires Business Information	Offer-Level Representations and Certifications Locked Fill out Representations and Certifications questions that apply to specific procurements. Preview Requires Business Information	

Each “Card” is broken into three section:

- Instructions
- Questions → data entry
- Review



SAM On-Demand Webinar

HOME **GETTING STARTED** **EVENTS & TRAINING** **PROCUREMENT TOOLS** **NEWS & ANNOUNCEMENTS** **ABOUT**



Start at minute 31.42 to pick up where this webinar stops.

Handouts from this webinar can be found below:

[Slides-How to Renew Your SAM Profile 2026](#)

RECENT ON-DEMAND TRAINING

- Featuring BidMatch, APEX's Solicitation Search Tool, June (2026)
JULY 20, 2026
- How to Renew Your SAM Profile-2026
JUNE 18, 2026
- A Discussion on Sole Source Contracts
APRIL 27, 2026
- How to Research the Government Contracting Market
MARCH 28, 2026

[SEE MORE >](#)

How to Renew Your SAM Profile-2026

JUNE 18, 2026



<https://apexalaska.org/training/how-to-renew-your-sam-profile-2026-2/>



Where Government Contracting Starts

Registration Submittal

Dashboard

Review & Submit

Review Entity Data

Review Representations and Certifications

Submit Registration

Help Guide

Entity Renewal > Review & Submit > Submit Registration

Submit Registration

If you are satisfied with the information in your entity registration, select **Submit**.

By submitting this registration, you are certifying the information is accurate and complete. Knowingly providing false or misleading information may result in criminal prosecution under Section 1001, Title 18 of the United States Code. Criminal Penalties could include imposition of a fine, imprisonment, or both. You may be subject to other penalties as well, including, but not limited to, administrative remedies, such as suspension and debarment; ineligibility to participate in programs conducted under the authority of the Small Business Act; or civil liability under the False Claims Act.

CANCEL

PREVIOUS

SUBMIT

Enter Your One-Time Passcode

A one-time passcode (OTP) was sent to your email. It may take a few minutes to receive it. Please wait here until you have successfully submitted your OTP.

One-time Passcode

Example: 123456

Back

Resend OTP

Submit

Entity Registration Submitted

KING JODY L

Unique Entity ID: #####ADC

A confirmation email has been sent to

No action is required at this time.

Check Entity Status

Go to Workspace



Where Government Contracting Starts

Confirmation of Submitted Registration

CONFIRMATION: Registration Submitted for KING JODY L / ***** / ***** in the U.S. Government's System for Award Management (SAM)

Requests

Notifications

Workspace

Sign Out

KING JODY L

Active Registration

View

More

Unique Entity ID: #####ADC	Doing Business As: (blank)	Expiration Date: Jul 14, 2026
CAGE/NCAGE: #####	Physical Address: 123 Business Way City State Zip USA	Purpose of Registration: All Awards

KING JODY L

Submitted Registration

View

More

Unique Entity ID: #####ADC	Doing Business As: (blank)	Expiration Date: (blank)
CAGE/NCAGE: #####	Physical Address: 123 Business Way City State Zip USA	Purpose of Registration: All Awards

This email was sent by an automated administrator. Please do not reply to this message.

Dear Jody King,

You successfully submitted the entity registration for KING JODY L / KVG8PX7GWHB5 / 7NYU6 in the U.S. federal government's System for Award Management (SAM). This registration record will remain in Submitted status until all external validations are complete.

What happens next?

- If you provided a Taxpayer Identification Number (TIN), the Internal Revenue Service (IRS) will conduct a validation of your TIN and Taxpayer Name. This step can take two business days. You will get an email from SAM.gov when that review is complete.
- Your registration will then be sent to the Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Code system for assignment or validation of your CAGE Code. This step averages two business days, but the DLA CAGE team can take up to ten business days, or longer, in peak periods. You will get an email from SAM.gov when that review is complete.
- If the DLA CAGE team has any questions, they will contact the individual you listed as the Government Business Point of Contact (POC) via email. The email will come from a dla.mil address. Please tell your Government Business POC to respond right away to any requests from a dla.mil email. If a timely response is not received, your registration will be returned to SAM and your registration status changed to Work in Progress. You will have to resubmit and provide the requested information to DLA CAGE to continue.
- You will get an email from SAM.gov when your registration passes these external validations and becomes Active. Until then, use the Check Registration Status link at SAM.gov to see where your registration is in the review process.
- If you have not previously submitted a notarized letter formally designating the Entity Administrator for your entity, you must do so now. Failure to do so within 60 days of activation may result in the registration no longer being active. NOTE: You are not required to provide a notarized letter for a federal entity registration.

Remember, this process is entirely FREE to you. It is FREE to register and maintain your registration in SAM. It is FREE to get help with your registration from the Federal Service Desk at www.fsd.gov or by telephone at 866-606-8220 (toll free) or 334-206-7828 (internationally).

In addition, if you are a small business located in the U.S. and its outlying areas, you can get FREE support from your local [APEX Accelerator](http://www.apexaccelerators.us) (formerly known as PTAC), an official resource for government contracting assistance. Go to [https://www.apexaccelerators.us](http://www.apexaccelerators.us) to find your closest office.

Thank you,
The System for Award Management (SAM) Administrator
<https://prod.sam.gov>



Where Government Contracting Starts

Active Registration – Now What?

- ❖ After your SAM.gov profile is active – go back and update your SBA Small Business Profile. There is a webinar recording “Supersize Your SBA Profile” posted on the Alaska APEX Accelerator Website under “on-demand training.”
- ❖ Your SAM profile must be updated yearly! If you have a contract and your SAM profile expires, you will not be paid! Payments are suspended until the profile has been activated.
- ❖ Beware third-party providers trying to sell you services. If they say call and there is an 800 telephone number – it isn't government. Also watch the email addresses. Any emails that say your “profile is not complete” is also an email to ignore.
- ❖ SAM will send an email 60 days before your profile will expire. Nowhere in the email does it say to call them.
- ❖ Make sure that all NAICS codes in solicitations that you wish to bid on have been added to your SAM profile. It is the only way to verify you are a Small Business for the associated size standard for that NAICS code.
- ❖ Need help with your SAM or SBA SBS profile? Call the Alaska APEX Accelerator team!



Where Government Contracting Starts

On-Demand Webinar

Do you know which federal agencies are buying those goods or services that your business is selling? Do you know how to find out, or where to look for this information? The information is posted for public review -you just need to know which database to look at and how the information is coded. Honestly, it's easier than it sounds!

Join the Alaska APEX Accelerator for this free webinar to learn how to do your own government contracting market research using procurement websites and databases for federal, state and local agencies, so that you can determine what agencies you should target for direct marketing efforts.

This webinar will discuss:

1. Developing good search criteria
2. Learning how to apply the search criteria to federal databases
3. Completing successful targeted market research for upcoming solicitations and past contract activity
4. Finding procurement websites for State, Local and Education (SLED) buying centers

Who should attend this webinar? Any business that wants to know if government contracting is viable for their business strategy.

Handouts from this Webinar can be found below:

[FPDS Search Terms](#)

[How to Research the Govt Contracting Mkt 2026 Update slides](#)

How to Research the Government Contracting Market

MARCH 28, 2026

How to Research the Government Contracting Market
Alaska APEX Accelerator

Searching for data necessary to make informed decisions

Watch on YouTube

Jody King, Assistant Director
March 28, 2026

Anchorage: 1901 Bragaw Street Suite 100 • AK 99504 P: 907-786-7258
Fairbanks: P: 907-450-8079
www.apexalaska.org

<https://apexalaska.org/training/how-to-research-the-government-contracting-market-4/>



Where Government Contracting Starts

Questions?

Alaska APEX Accelerator Staff Contact Information

Anchorage: Phone: 907-786-7258

Carolyn Pratt, Director	capratt@alaska.edu	907-786-7259
Jody King, Assistant Director	jlking8@alaska.edu	907-786-7270
Cal Hodgson, Contract Specialist II	cchodgson@alaska.edu	907-786-7281
Jeannette Caswell, Contract Specialist	jmcaswell2@alaska.edu	907-786-7239
Lynda Gregory, Program Specialist	lmgregory@alaska.edu	907-786-7258

Fairbanks: Phone: 907-786-7258

Currently vacant

General email: info@apexalaska.org **Website:** <https://alaskapex.org>

To request assistance, sign up here:
<https://akapex.ecenterdirect.com/signup?reset=1>



How can the Alaska APEX help you?